THE COLLEGE OF THE BAHAMAS
Course Outline

Title: Upgrading English II
Abbreviation and Number: ENGL015
AB Paper No.: 13-18
Unit: Continuing Education and Extension Services
Department: Academic Upgrading
Credits: 0
Course Sequence: (X) Fall and Spring

Hours Per Week:
(1) Lecture
(2) Seminar
(5) Laboratory
(1) Studio
(1) Kitchen
(10) Other (Specify) 10 hours of additional supervised language support in Language/Writing Lab during semester.

Pre-requisite(s): ENGL014 or placement at ENGL015
Co-requisite(s): None

COURSE DESCRIPTION
This course is a continuation of ENGL014 (Upgrading English I). It further develops students’ skills in reading and writing and emphasises the fundamentals of writing paragraphs, including topic sentences and main and supporting ideas. Further attention is given to sentence structure, grammar and conventions of Standard English.

SPECIFIC OBJECTIVES
Upon successful completion of this course, students will be able to
1) use reading and writing skills and strategies;
2) read and comprehend a variety of texts (readability levels 7-9), make inferences and draw conclusions;
3) compose sentences of varying shapes and length;
4) write well-developed paragraphs that are focused, coherent and cohesive;
5) use grammar and mechanics with increasing competence, according to the conventions of Standard English; and
6) use appropriate vocabulary to express their ideas.

COURSE CONTENT
I. Reading
   A. Strategies
      i. Detailed examination of text
      ii. Predicting
      iii. Using context clues
      iv. Taking notes
      v. Outlining
      vi. Discussing
      vii. Responding in writing
   B. Comprehension
      i. Main idea and supporting details
      ii. Inferences and conclusions
      iii. Literal and figurative language, purpose and audience
      iv. Vocabulary (context and root, prefix and suffix)

II. Writing
    A. Strategies
       i. Brainstorming
       ii. Discussing
B. Paragraph Development
   i. Generating ideas
   ii. Narrowing and focusing
   iii. Writing topic and concluding sentences
   iv. Generating supporting details
C. Editing
   ii. Grammar
   iii. Punctuation
   iv. Spelling
   v. Sentence structure

III. Grammar
   Verb tenses – focus on use of past tenses
   i. Subordination
      a) Phrases
      b) Clauses and recognition of independent and dependent clauses
   ii. Gerunds and infinitives
      Participles
   iii. Agreement
      a) Subject/verb
      b) Pronoun antecedent
   iv. Comparatives and superlatives
   v. Plural forms

IV. Mechanics
   A. Punctuation
      i. End punctuation
      ii. Commas
      iii. Semi-colon and colon
      iv. Quotation marks
      v. Hyphens and dashes
   B. Spelling
      i. Rules
      ii. Words often confused
      iii. Capitalisation
      iv. Abbreviations
      v. Numbers

N.B.: Sections III and IV will be taught in context, through drilling and exercises and in one-on-one conferencing.
ASSESSMENT
Class and homework assignments (grammar, mechanics, etc.)........ 10%
Reading comprehension assignments.................................. 10%
Writing assignments
   a) 2 paragraphs before mid-semester (5% each)................... 10%
   b) 3 paragraphs after mid-semester (10% each).................. 30%
Mid-semester examination..................................................... 10%
Final examination.................................................................... 30%
Total..................................................................................... 100%

REQUIRED TEXTS
A college dictionary (e.g., Oxford Concise Dictionary or Webster’s Collegiate Dictionary)
CEES Course Booklet for ENGL015

WEBSITES
http://www.cob.edu.bs/library
http://www.better-english.com/exerciselist.html
http://palc.sd40.bc.ca/p alc/Archive/assignme.html
http://webenglishteacher.com/grammar.html