Title: College Preparatory English I

Abbreviation and Number: ENGL016 AB Paper No.: 13-48

Unit: Continuing Education and Extension Services

Department: Academic Upgrading

Credits: 0  Course Sequence: ( ) Fall ( ) Spring ( X ) Fall and Spring

Hours Per Week: ( 1 ) Lecture ( 2 ) Seminar ( ) Laboratory ( ) Studio ( ) Kitchen

( ) Other (Specify)

Pre-requisite(s): ENGL015 or placement at ENGL016 or permission of Chair/Instructor

Co-requisite(s): None

COURSE DESCRIPTION

ENGL016 focuses on fundamental reading, thinking and writing skills. Students read for literal and implied meanings and produce a variety of texts that develop one central idea in keeping with the conventions of Standard English.

SPECIFIC OBJECTIVES

Upon successful completion of this course, students will be able to
1) Read and comprehend a variety of print material;
2) Distinguish between main ideas and supporting details;
3) Distinguish between literal and figurative and inferential and explicit meanings;
4) Summarize texts;
5) Apply conventions of spelling, punctuation, capitalization and grammar;
6) Generate, organize, develop and present ideas; and
7) Write essays using a variety of methods of development.

COURSE CONTENT

I. Reading
   A. Strategies
      i. Annotating
      ii. Questioning
      iii. Connecting ideas
      iv. Summarising
      v. Evaluating
   B. Comprehending
      i. Word meaning (prefixes, suffixes, denotation, connotation)
      ii. Main ideas and supporting details
      iii. Literal and figurative language
      iv. Explicit and implicit meaning
      v. Facts and opinions
      vi. Purpose and audience

II. Writing
   A. Pre-writing
      i. Brainstorming
      ii. Mapping
      iii. Clustering
      iv. Freewriting
B. Organising
   i. Focus
   ii. Purpose and audience
   iii. Introductions
   iv. Thesis Statements
   v. Topic Sentences
   vi. Supporting Details
   vii. Conclusions

C. Methods of Development
   i. Cause/Effect
   ii. Comparison/Contrast
   iii. Advantages/Disadvantages
   iv. Problem/Solution

D. Drafting
   i. Writing
   ii. Revising
   iii. Rewriting

E. Editing
   i. Grammar
   ii. Punctuation
   iii. Spelling
   iv. Sentence Structure

III. Grammar and Mechanics
A. Agreement
   i. Subject/verb
   ii. Noun/pronoun antecedent

B. Cases of Pronouns
C. Past participles
D. Adjectival phrases
E. Verb Tenses
F. Punctuation
   i. Comma
   ii. Colon
   iii. Semi-colon
   iv. Apostrophe

G. Spelling
   i. Rules
   ii. Words often confused
   iii. Capitalization
   iv. Abbreviations

H. Sentences
   i. Fragments
   ii. Run-ons
ASSessment
Class/homework assignments
  Writing and summary assignments............................. 20%
  Reading comprehension assignments.......................... 20%
Three in-semester essays (one of which must be supervised)
  using 3 different methods of development (20% each) ........ 60%
Total........................................................................... 100%

REQUIRED TEXTS
A college dictionary (e.g., Webster’s Collegiate Dictionary or Oxford Concise Dictionary).
ENGL016 Booklet of Readings

SUPPLEMENTARY READINGS/MATERIALS

WEB SITES
http://www.cob.edu.bs/library/
http://owl.english.purdue.edu
http://www.freeEnglish.com/english/index.cfm