BEGIN

Is course/section full?

- **Yes**
  - Student added to waitlist

- **No**
  - Space becomes available in section?
    - **No**
      - Student remains on waitlist
    - **Yes**
      - First student* on waitlist sent an e-mail advising that a space is available.

  - Student responds to e-mail by adding courses?
    - **Yes**
      - Student added to course/section
    - **No**
      - If 2 chances expired
        - Student moved to the bottom of the waitlist queue.
        - Student removed from waitlist
        - Process repeated for next student* on the waitlist.

  - If 2 chances expired
    - Student removed from waitlist

- If 2 chances expired
  - Student removed from waitlist

Process repeated for next student* on the waitlist.

* Courses will be offered to students in the order in which they joined the waitlist.

END